



## **2012 Technology Bridge Plan Guidance and Template**

Most local education agencies (LEAs) currently have an approved 2008-11 Technology Plan on file with the Minnesota Department of Education (MDE). The 2008-11 Technology Plan is structured to allow LEAs to maintain eligibility for a variety of funding programs through June 30, 2011. As the transition is made to a new web-based system for the 2013-16 Technology Plan submission, a plan is needed to bridge the gap. This 2012 Technology Bridge Plan Guidance and Template is an interim planning process. It provides a framework for LEAs to update their technology plans to extend funding eligibility for the time period of July 1, 2011-June 30, 2012 without creating completely new plans.

### **Plan Development**

If an LEA elects to create a 2012 Technology Bridge Plan, it must use the provided template. Responses to the five identified plan components should include only updates to the content of the LEA's approved 2008-11 Technology Plan. It is not necessary for LEAs to create new technology plans for the purposes of this update. If an LEA does not have an approved 2008-11 Technology Plan on file with MDE, it should use the e-mail contact below to request individualized planning guidance.

[Please visit the Universal Service Administrative Company \(USAC\) Website for more information about technology planning.](#)

### **Plan Submission and Review**

The 2012 Technology Bridge Plan may be submitted at any time until the end of the plan period. They will be reviewed as they are received, and approval letters will be issued. The 2012 Technology Bridge Plans and approval letters will be posted to the MDE Website (address below) as they become available.

[View the approved 2008-11 Technology Plans, the 2012 Technology Bridge Plans and approval letters currently available on the MDE Website.](#)

The 2012 Technology Bridge Plans will be reviewed to determine if the LEA has made a good-faith effort to address updates to each of the five plan components. The attached 2012 Technology Bridge Plan Review Checklist will allow the reviewer to record if this good-faith effort has been made. If not, the LEA will be asked for specific clarifications in order to solicit the information needed for approval.

Please submit completed technology plans and related questions via e-mail to [mde.schooltechplan@state.mn.us](mailto:mde.schooltechplan@state.mn.us)



**2012 Technology Bridge Plan Cover Sheet**

<b>ORGANIZATION INFORMATION</b>	
<b>District/Agency/School (legal name):</b>	<b>SPRINGFIELD PUBLIC SCHOOL</b>
<b>District Number:</b>	<b>0085</b>
<b>Technology Plan Status</b>	<b>The district/agency/school has an approved 2008-11 Technology Plan:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>IDENTIFIED OFFICIAL WITH AUTHORITY INFORMATION</b>	
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<b>TECHNOLOGY CONTACT INFORMATION</b>	
<b>Name</b>	MARK LARKOSKI
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## 2012 Technology Bridge Plan

**Instructions:** Use the format below to complete your responses. Do not include any attachments or additional materials. Expand text boxes and add rows as needed.

### I. Technology Needs Assessment

Briefly describe recent changes in the technology needs of the school/district and the method(s) used to gather that information.

We have a need for more wireless access throughout our buildings. We also have a need for additional bandwidth to help with the assessment testing loads and keep up with the growing student and staffing usage demands. We are in a continuous cycle of improving and updating smartboard technology and maintaining our computer replacement cycle. We have gathered information by monitoring our bandwidth usage and surveying stakeholders on utilization of wireless access throughout our facilities.

### II. Goals and Strategies

List goals and planned strategies for implementing technology in the school/district.

Goal	Related Strategies
Increase Bandwidth	Find funding for additional bandwidth
Install additional wireless access points	Find funding for additional hardware
Training for staff on expanding technology implementation	Develop time within the work calendar for related staff development activities

### III. Professional Development Plan

Briefly describe updates or additions to planned technology professional development.

We will provide more before school training sessions on smartboard technology. Our technology committee will be involved in the planning for the utilization and implementation of technology needs districtwide by students and staff.

#### **IV. Budget for Technology**

Summarize the general budget categories for your school districts. This will help demonstrate how the school/district will fund the cost of planned technology services after any E-rate discounts are applied. Also list all the specific services for which you will apply and receive E-rate discounts.

- Equipment/Hardware (Not funded by Erate)
- Technology Support Staff (Not funded by Erate)
- Maintenance (Not funded by Erate)
- Telecommunications/Internet Access (Funded by Erate)
- Software (Not funded by Erate)
- Staff Development (Not funded by Erate)

#### **V. Evaluation**

Concisely explain how the implementation of the technology plan will be evaluated.

The implementation of the technology plan will be evaluated by the tech committee and all administrative staff. Quarterly meetings occur to express and discuss the positives and negatives of implementation plan. The committee members will discuss and seek input from other staff members on how technology is working in our district prior to the quarterly meetings. The committee will discuss and determine enhancements and remediation necessary.